

### OMNIBUS STATEMENT

I, \_\_\_\_\_, \_\_\_\_\_, of legal age, single/ married,  
(Name) (Citizenship)

residing at \_\_\_\_\_ after having been duly  
(Address)

sworn in accordance with law hereby depose and state:

1. That I am applying for the renewal of the Business Permit(s) of \_\_\_\_\_  
(Business Name)  
located at \_\_\_\_\_ with  
(Registered Business Address)  
Business Permit Number(s) and Business Plate Number \_\_\_\_\_;

2. **For Sole Proprietorship:**

That I \_\_\_\_\_, am the sole proprietor of the business and I intend to process renewal of business permit before the City Government of Ormoc;

**For Corporation/Partnership and other Juridical Entity:**

That, I, \_\_\_\_\_ is authorized to process the business permit renewal before the City Government of Ormoc, herewith attached is the Board Resolution/Secretary Certificate/ Special Power of Attorney;

3. That for the preceding prior year \_\_\_\_\_, the said business has a total Gross Sales/Receipts of \_\_\_\_\_, Php. \_\_\_\_\_,  
(Amount in Words) (Amount in Figure)

to support thereof, I am submitting the enclosed:

- 2024 Income Tax Return (ITR) with Audited Financial Statements or Financial Statements
- 2025 Financial Statements (Balance Sheet & Income Statement)

4. That I fully understand that this declaration is still subject to further verification and/or examination of the Books of Account of the City Government of Ormoc based on professional judgment and/or sufficient evidence and that I will pay any discrepancies, if any, including applicable penalties;
5. That I hereby declare the business' official contact number and electronic mail (e-mail) address provided herein as the designated communication channels for the service of notices, advisories, directives, and all other official communications from the City Government of Ormoc, and agree that any communication transmitted thereto shall be deemed duly received.

Business Contact Number : \_\_\_\_\_  
Default Business Email Address : \_\_\_\_\_

6. That I hereby acknowledge and agree that electronic mail (e-mail) or short messaging service (SMS/text message) transmitted through the official communication channels of the City Government of Ormoc shall constitute valid and legally-recognized means of service of notice, advisories, directives, and other official communications related to the processing, compliance, and monitoring of my business permit and related transactions.

7. That I duly execute this **SWORN DECLARATION** in compliance with the requirement prescribed under Section 6-C of Ormoc City Tax Ordinance NO. 2018-001;
8. That I declare, under the penalties of perjury, that this declaration has been made in good faith, and to the best of my knowledge and belief to be true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines

\_\_\_\_\_  
*(Signature over Printed Name)*

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ in \_\_\_\_\_ . Applicant exhibited to me his/her \_\_\_\_\_ issued  
*(Government Issued ID and No.)*  
at \_\_\_\_\_ on \_\_\_\_\_, 20\_\_.

**NOTARY PUBLIC**

Doc. No.: \_\_\_\_\_  
Page No.: \_\_\_\_\_  
Book No.: \_\_\_\_\_  
Series of \_\_\_\_\_